



TENDER DOCUMENT

JHARKHAND RAJYA GRAMIN BANK, HEAD OFFICE, RANCHI INVITES TENDERS

Sl. No.	Description	
(a)	Tender Ref. No.	JRGB/HO/IT/25/2024-25 dated 12.06.2024
(b)	Tender Name	RATE CONTRACT FOR PROCUREMENT OF UPS SMF BATTERIES FOR BRANCHES AND OFFICES OF JRG BANK SITUATED IN THE STATES OF JHARKHAND
(c)	Ending Date of Tender	04.07.2024 up to 06:00 PM

Part -1

(Technical Bid)

Name of the Tenderer.....

Address.....

.....

GSTIN.....

NOTICE INVITING TENDERS

JHARKHAND RAJYA GRAMIN BANK, HEAD OFFICE, RANCHI (hereinafter referred to as JRGB) invites **item rate / E-Tenders** from reputed Vendors / OEMs as mentioned in attached Tender document.

1.	Name & location of Work	RATE CONTRACT FOR ONE YEAR FOR PROCUREMENT OF SMF UPS BATTERIES FOR BRANCHES AND OFFICES OF JRGB SITUATED IN THE STATE OF JHARKHAND
2.	Specification of Batteries	Battery Voltage : 12 Volts Capacity : 65 AH / 75 AH / 100 AH Type of Battery : SMF (VRLA) Make : Exide / Amaron
3.	Eligibility Criteria	OEMs through their Authorised Dealers and Battery Vendors situated in the State of Jharkhand are eligible to participate in this e-Tender.
4.	Availability of tender documents	Tender documents can be downloaded from Bank's website www.jrgbank.in under 'Tender' section OR JRGB e-tender portal https://www.tenderwizard.com/eproc
5.	Tender shall remain valid for	For a period of 90 days from the date of opening of price bid of tender
6.	Earnest Money Deposit (EMD)	Rs.20,000.00 in the form of DD from any Nationalised Bank drawn in favour of 'Jharkhand Rajya Gramin Bank payable at Ranchi.
		Note. In case, any of the participating vendors did not execute rate contract agreement after quoting the L1 rate or after signing agreement of the rate contract with L1 rates, their EMD amount will be forfeited.
7.	Non Refundable Tender Fee	Rs. 2000/- in the form of DD from any Nationalised Bank / Private Bank drawn in favour of 'Jharkhand Rajya Gramin Bank' payable at Ranchi.
8.	Tender document downloading Start Date	From 02:00 PM (14:00 Hrs) on 12.06.2024
9.	Tender document downloading end Date	Upto 02:00 PM (16:00 Hrs) on 04.07.2024

10.	Last date and time of submission of Tender	Upto 06.00 P.M (18:00 hrs) on 04.07.2024
11.	Date and time of opening of tender	on 05.07.2024 at 11:30 am
12.	For E-Tender related queries	<p>Service provider: M/S Antares Systems Limited. # 137/3 , 'Honganasu' Kengeri, Bangalore Mysore Road, Bangalore – 560 060, India</p> <p>Mobile : Ravi Roshan-9708966664</p> <p style="text-align: center;">Kushal Bose- 9674758719</p> <p>Email: ravi.r@antaressystems.com kushal.b@antaressystems.com</p>
13.	Electronically Sealed e-tenders are invited from vendors in two parts, i.e. Cover – I and Cover –II separately. Sealed tenders in two parts i.e. cover-I and cover- II are to be submitted online on the website : https://www.tenderwizard.com/eproc	<p>** No bid shall be accepted offline.</p>
	a) Cover-I (Technical Bid)	<p>Technical bid envelope called “Electronic Format of Technical Bid” shall contain the following documents: (The bidders has to upload the scanned copy of documents which will be a part of technical bid in the website. They are as under):</p> <p>(i) Details of EMD: Scanned copy of Demand Draft must be uploaded in e-tender website along with technical bid</p> <p>(ii) Electronic form of Technical Bid The eligible vendor not submitting/uploading any of the above technical bid documents in the website will be disqualified and their price bid will not be opened.</p> <p>Cover-I will be opened in Tender Committee meeting as per date & time mentioned above in the presence of Tenderers who opted to attend the said meeting. The tenderers can also view the Tender opening details through their respective log in IDs on the above-mentioned e-tender portal (Website).</p>
	b) Cover-II (Price Bid)	Shall contain the Electronic format of Price Bid Item rate.

14.	Opening of Price Bid	:	<p>Cover-II (Price Bid) will be opened only of those bidders who are successful in Technical Bid (Cover- I) after thorough scrutiny. The contractor/ vendor can view the Tender opening details through their respective log in IDs on the above- mentioned e-tender portal (Website).</p> <p>Note:- L1 price will be decided on the basis of total cost less buy back price.</p>
15.	Deduction of Income Tax and GST	:	<p>A) TDS on Income Tax/GST will be deducted at source as per Govt. Guidelines.</p> <p>B) The contractor should comply with the following;</p> <p>i. Contractor should have GST Registration Number</p> <p>ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision</p> <p>iii. Contractor should timely file his GST return in accordance with GST provisions to enable the Bank to claim the credit of GST paid to the contractor.</p>
16.	Any additional Information		<p>The estimated rates as per the Break-up Of Quantities (BOQ) uploaded in this tender are inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes & charges, cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. However, GST on work contract will be extra as applicable.</p>
	Notes:		
a)	All Bidders are informed that, price bidding for the work will be through Online tendering method . The bill of quantity of tender i.e “Price Bid” is to be submitted online. Work Order will be placed on the basis of L1 price by bidder in the “Price Bid.		
b)	The Bidders are expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required as per the Tender Documents or submission of bids not substantially responsive to the Tender Documents in every respect will be at the Bidders risk and shall result in rejection of the Tender.		
c)	In case the date of submission of Technical Bid, Price Bid is declared as a holiday, the respective date will be considered on the next working day at the same time and the tenders will be opened on the next working day at the same time.		

d)	JRGB reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason.
e)	The Bidders are strongly advised to visit the site before submitting their Price Bid to make the work complete in all respects within the stipulated completion time.
f)	Corrigendum: (If any) is to be followed as published in https://www.jrgbank.in portal. OR JRGB e-tender portal https://www.tenderwizard.com/eproc

For and on behalf of Jharkhand Rajya Gramin Bank

General Manager

Jharkhand Rajya Gramin Bank

Head Office,

3rd Floor, Zila Parishad Market Complex,

Kutchary Road, Ranchi - 834001



E-TENDERING INSTRUCTIONS TO BIDDERS

General

JRGB hereby publish the TENDER on e-tendering Portal (Website) <https://www.tenderwizard.com/eproc> in Electronic mode hereinafter referred as “e Tendering” and TENDER will be hereunder called as “e-Tender”. The e- tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above e-tender can be downloaded from above portal (website) and should be mandatorily submitted in Online Electronic Mode hereinafter referred as “Online Offer”. The submission of Online offer duly Encrypted & Digitally signed on above portal should be in prescribed Electronic Forms (Online) available on above portal for respective tender in Online Envelope(s) on or before as per the key Dates mentioned in the Tender Notice in this document and online portal for above tender.

Instructions

1. Tender Bidding Methodology:

Electronically Sealed Bid System – Two Stage - Two Envelopes’

2. Broad outline of activities from Bidders prospective

- a. Procure a Digital Signing Certificate (DSC)
- b. Register on the e-Procurement portal : <https://www.tenderwizard.com/eproc>
- c. Create Users and assign roles on the above portal
- d. View Notice Inviting Tender (NIT) on the above portal
- e. Download Official Copy of Tender Documents from the above portal
- f. Clarification to Tender Documents on the above portal
- g. Bid-Submission on the above portal
- h. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal – Opening of Technical-Part
- i. Post-TOE Clarification on the above portal (Optional) – Respond to JRGB’s Post-TOE queries
- j. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal – Opening of Financial-Part (Only for Technical Responsive Bidders)

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.



3. Digital Certificates

For integrity of data and authenticity/ non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class II or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

Registration

To use the Electronic Tender portal : <https://www.tenderwizard.com/eproc> vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis-a-vis Authorized Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site.

Note: After successful submission of Registration details please contact to the Helpdesk of the portal to get your registration accepted/activated.

HELPDESK

Contact Person:

Mobile: Ravi Roshan-9708966664

Kushal Bose- 9674758719

Email: ravi.r@antaressystems.com

kushal.b@antaressystems.com

4. Bidding related Information for this Tender (Sealed Bid)

The entire bid-submission would be online on the portal. Broad outline of submissions are as follows:

- Submission of Bid Security/ Earnest Money Deposit (EMD) & Cost of Bid Document
- Submission of digitally signed copy of Tender Documents/ Addendum
- Power of Attorney, Two Envelopes,- Technical-Part and Financial Bid, Each of the above electronic envelopes consists of Main bid in Electronic form (both mandatory) and bid Annexure (Optional).

NOTE: Please note that above e-Tendering system is an automatically time locked system which will be locked immediately as soon as due date and time is over and will not accept any offer after that. So, the tenderers are strictly advised to do their process well before the due date and time to avoid any such instances.

5. Tender Opening Event (TOE)

The e-Procurement portal offers a unique facility for 'Public/Limited Online Tender Opening Event (TOE)'. Tender Opening Officers as well as authorized representatives of bidders can attend the Public/Limited Online Tender Opening Event (TOE) from the comfort of their offices. For this purpose,



representatives of bidders (i.e. Supplier organization) duly authorized are requested to carry a Laptop and Wireless Connectivity to Internet. Every legal requirement for a transparent and secure 'Public/Limited Online Tender Opening Event (TOE)' has been implemented on the portal. As soon as a Bid is decrypted with the corresponding 'Pass-Phrase' as submitted online by the bidder himself (during the TOE itself), salient points of the Bids are simultaneously made available for downloading by all participating bidders. The tedium of taking notes during a manual 'Tender Opening Event' is therefore replaced with this superior and convenient form of 'Public/Limited Online Tender Opening Event (TOE)'. The portal has a unique facility of 'Online Comparison Chart' which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Tender. The information in the Comparison Chart is based on the data submitted by the Bidders. A detailed Technical and/ or Financial Comparison Chart enhance Transparency. Detailed instructions are given on relevant screens. The portal has a unique facility of a detailed report titled 'Minutes of Online Tender Opening Event (TOE)' covering all important activities of 'Online Tender Opening Event (TOE)'. This is available to all participating bidders for 'Viewing/ Downloading'. There are many more facilities and features on the portal. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

6. Minimum Requirements at Bidders end

In order to operate on the electronic tender management system, the user's machine is required to be set up. The machine must have running XP service Pack 3 or higher version of Windows like Vista or Window 7. Also need to install Mozilla Fire fox web browser and latest Version of Java.

IMPORTANT NOTE: In case of internet related problem at a bidder's end, especially during 'critical events' such as – a short period before bid-submission deadline, during online public/limited tender opening event, during e- auction, it is the bidder's responsibility to have backup internet connections. In case there is a problem at the e- procurement/ e-auction service-provider's end (in the server, leased line, etc) due to which all the bidders face a problem during critical events, and this is brought to the notice of JRGB by the bidders in time, then JRGB will promptly re-schedule the affected event(s).

General Manager

Jharkhand Rajya Gramin Bank

Head Office,

3rd Floor, Zila Parishad Market Complex,

Kutchary Road, Ranchi - 834001

Terms and Conditions

1. The price bid process is through e-procurement which will be conducted by our approved vendor. For necessary guidance /training on the bidding process, vendors are to be in touch with M/s Antares Systems Ltd.
2. L1 vendor, immediately on completion of the bidding process, has to provide the unit-wise prices of all the items in the tender to the Bank.
3. The Successful vendors should be prepared to supply Batteries to the Bank Branches as and when orders are placed during the validity of rate contract period. These prices will be advised to all our offices and the orders will be placed from our Regional offices / Head Office in Jharkhand.
4. Each item is treated as an individual item and order for the various battery ratings will be placed against the respective L1 after finalization.
5. All pages of the tender document shall be signed by authorized signatory and stamped. All corrections shall be duly signed and stamped. Bids received after the above date / time will not be considered.
6. Please quote separately for each of items in the format given below.
7. Batteries should carry a minimum warranty of three years from the date of installation. Onsite warranty should include free replacement of batteries during the warranty period.
8. The rate should be inclusive of all, levies, transport, transit insurance, loading- unloading etc. excluding GST. GST shall be paid separately as per norms. The rates shall be firm throughout the execution of the order. No variation in the quoted rates subsequently will be allowed and no additional claims other than quoted rates will be entertained. The rates should be inclusive of the delivery and installation charges of the sites.
9. The vendor must quote rates for battery supply and buy back separately
10. The Batteries should be supplied & installed within two weeks from the date of confirmed purchase order.
11. Penalty: If the delivery is not done within the stipulated time period, a penalty of 0.5% will be levied on the cost per week or part thereof for the delayed period subject to the maximum of 5% of the order value.



12. The Battery shall conform to the Bank's standard specifications and any deviation will be suitably penalized.

13. Wherever interstate movement is involved the compliance and completion of statutory formalities including matters relating to transport, sales tax, excise duty, or other access or tax and at the cost of vendor only. In case any document is to be signed for the purpose, the same may be obtained by the vendors' representative from the specified office/branch of the bank and the same will be signed and returned by the bank after due verification.

14. Bank reserves the right to ask the vendors to divert the ordered equipment for a particular site to a different location/city/site, if the situation so warrants.

I/ we have read and agree to all the terms and conditions.

Date:

Authorised Signatories
(Name & Designation and Signature
with Seal of the Firm)

(On Firm's letterhead)

Ref. No :

Date :

To

The General Manager,
Jharkhand Rajya Gramin Bank,
Head Office,
Kutchery Road,
Ranchi – 834 001

RATE CONTRACT FOR SUPPLY AND INSTALLATION OF UPS SMF BATTERIES AT BRANCHES / OFFICES OF JRG BANK

Dear Sir,

With reference to the above subject, having examined and understood the terms and conditions forming part of the RFP, we hereby enclose our offer for supply and installation of SMF UPS Batteries. The copy of the terms and condition signed on each page is attached herewith.

I confirm that my organization (ie) or any other organization which I had formed in the past has not been debarred or found using unfair means by any organization.

We further confirm that the offer is in conformity with the terms and conditions laid down or the rate contract for supply and installation of captioned UPS Batteries.

We also confirm that the offer will remain valid for 90 days from the last date for submission of the offer.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer without assigning any reason whatsoever.

We enclose herewith a Demand Draft for Rs 20,000/- & 2000/- favoring Jharkhand Rajya Gramin Bank and payable at Ranchi towards Earnest Money Deposit and Tender Fee. Details of the same are mentioned below:

	EMD Draft Rs. 20,000/-	Tender Fee Draft Rs. 2000/-
Demand Draft No.:		
Date of Demand Draft:		
Name of Issuing Bank:		

Yours faithfully,

Authorised Signatory

(Name & Designation and Signature with Seal of the Firm)

(On Firm's letterhead)

Profile of the Firm

Sl No	Description of item	Details
1.	Name and Address (Head Office) of the firm	
2.	Status of the firm (Proprietor/ Partnership / Ltd etc.)	
3.	Year of Establishment / Incorporation	
4.	Name of the Proprietor/Partners /Directors with professional qualifications, if any	
5.	Years of experience working in supply and installation of UPS Batteries business (Enclose self-attested copies of work order / agreement)	
6.	Details of PAN, TAN & GST (enclose self-attested copies)	
7.	Furnish Name and address of present clients (Separate sheet to be enclosed, if needed)	
8.	Turn Over of Last 3 Financial Year (Minimum 25 lacs in each year).	
9.	Copy of balance sheet of last three years to be enclosed (2021-22, 2022-23 & 2023-24) (In case Audited balance sheet not available for 2023-24, bidder may submit three year balance sheet starting from 2020-21)	
10.	Details of local office address, contact person, contact no & email	
11.	Have you ever been blacklisted by any PSB/PSU	
12.	Any additional information	

* Separate enclosures whenever required should be enclosed.

Authorised Signatory

(Name & Designation and Signature with Seal of the Firm)

Date:

(On Firm's letterhead)

DECLARATION

I/ We have read the terms and conditions and have given all information required by the Bank.

The information furnished by me/ us is correct to the best of my knowledge and belief.

I / We agree that If, information furnished by me/ us are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later stage, my/ our application/ agreement / Work Order will be cancelled and EMD/ security deposit will be forfeited and I/ We will be solely responsible for the consequences.

I/ We agree that the decision of Jharkhand Rajya Gramin Bank in selection of Vendor(s) will be final and binding to me / us.

I/ We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets/ annexure.

I/We understand that the bank is not bound to accept any proposal it may receive and that the evaluation would be carried out based on the applicable eligibility criteria and the supported documents submitted by me/ us.

I/We agree to pay all the taxes/ insurance/ statutory dues as levied by Government/ Local authorities.

Date:

Authorised Signatories
(Name & Designation and Signature
with Seal of the Firm)

Jharkhand Rajya Gramin Bank

HO, Ranchi (Jharkhand)

PART-II

PRICE BID

(To be submitted online only)

INDICATIVE PRICE FOR SMF (VRLA) BATTERY SUPPLY AND BUYBACK

Sl. No	Item Description	Quantity	Rate	Buy Back price	Net Effective price (D-E)
A	B	C	D	E	F
1	Supply & Installation of SMF UPS batteries capacity 100 AH Make Exide / AMARON.	1			
2	Supply & Installation of SMF UPS batteries capacity 75 AH Make Exide / AMARON.	1			
3	Supply & Installation of SMF UPS batteries capacity 65 AH Make Exide / AMARON.	1			
	Total Cost =				

(GST as applicable)

- Note: - 1. L1 will be decided for each category mentioned above, independently on the basis of net effective price (Column - F).**
2. Price quoted shall be excluding GST. GST at applicable rates will be paid additionally by the bank.